

COUNCIL PROCEEDINGS
 Regular Council Meeting - The Lyric
 June 20, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:05 p.m., Tuesday, June 20, 2023. Present: Councilors Gamroth, Jensen, Cathey, Bond, Vice Mayor Pacheco, and Mayor Knell. Absent: Councilors Haskins, Engebretsen and Pollock.

Moved by Councilor Bond, seconded by Councilor Cathey to, by minute action, excuse the absence of Councilors Haskins, Engebretsen, and Pollock. Motion passed.

2. PLEDGE OF ALLEGIANCE

Councilor Cathey led the audience in the pledge of allegiance.

3.A. REGULAR MEETING MINUTES APPROVAL

Moved by Councilor Cathey, seconded by Vice Mayor Pacheco to, by minute action, approve the minutes of the June 6, 2023 Regular Council Meeting, as published in the Casper Star Tribune on June 17, 2023. Motion passed.

3.B. REGULAR MEETING MINUTES APPROVAL

Moved by Councilor Cathey, seconded by Vice Mayor Pacheco to, by minute action, approve the minutes of the June 6, 2023 Executive Session.

4. GENERAL BILLS & CLAIMS

Moved by Councilor Gamroth, seconded by Councilor Bond to, by minute action, approve payment of the June 20, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 06/20/23

| | | |
|-------------|----------|------------|
| 6HGroup | Goods | 1,627.24 |
| 71Const | Goods | 221,693.74 |
| ARickert | Reimb | 45.00 |
| ASchulz | Reimb | 1,264.18 |
| ABYMnfctng | Goods | 789.25 |
| AceHrdwr | Goods | 110.53 |
| ACTreeSrv | Goods | 700.00 |
| ActnGlass | Services | 538.50 |
| AffktvSftwr | Goods | 1,897.56 |
| Airgas | Goods | 1,881.81 |
| AirInnvtns | Services | 95.00 |
| Alsco | Services | 2,040.93 |
| AMBI | Services | 1,268.19 |
| Amrgs | Goods | 209.74 |
| AmrTech | Services | 48,786.72 |
| AMSgnl | Goods | 11,814.72 |

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|------------------|-----------|------------|
| ARCOFNC | Services | 5,833.38 |
| AT&T | Services | 8,129.98 |
| AtIntcElctrc | Services | 66,187.00 |
| Atlas | Goods | 2,379.92 |
| BNolasco | Refund | 142.00 |
| BWilliams | Reimb | 150.00 |
| BdgrMtr | Services | 162.87 |
| BarcoMncplPrdets | Goods | 2,450.00 |
| BiddleCnsltng | Services | 2,495.00 |
| BlkHillsEnrgy | Utilities | 604.53 |
| BrntagPac | Goods | 39,204.90 |
| CHinton | Reimb | 171.79 |
| CMockensturm | Refund | 50.00 |
| CSimons | Reimb | 81.97 |
| ClbrHldngs | Services | 3,610.31 |
| CsprCrosshairs | Refund | 210.00 |
| CsprNCHealth | Services | 47,914.33 |
| CsprStrTrb | Services | 13,646.80 |
| CsprTire | Services | 1,320.00 |
| CsprVtrnry | Services | 638.86 |
| CWRWS | Goods | 606,386.93 |
| CntryLnk | Utilities | 2,671.81 |
| CrtfdBlnc | Goods | 124.00 |
| CtyCspr | Services | 680,083.62 |
| CivilEngnrng | Services | 42,890.00 |
| CMITeco | Services | 127,182.72 |
| CocaCola | Services | 33.00 |
| CommTech | Services | 5,546.20 |
| CnsnsCldSltns | Services | 200.58 |
| Cnvrgn | Goods | 21,409.37 |
| CPSDstrbtrs | Goods | 17.98 |
| CPU | Goods | 7,524.00 |
| CrwnCnstrctn | Services | 29,516.00 |
| CSCnsltng | Services | 160.00 |
| DBauer | Reimb | 146.99 |
| DCourtade | Reimb | 800.00 |
| DckrAuto | Services | 236.08 |

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| DPCIndstrs | Goods | 26,482.59 |
| DynmcCntrls | Services | 55,689.00 |
| EcnltCntrlPrdcts | Goods | 16,478.00 |
| ElctrncRecyclrs | Services | 6,640.40 |
| EmrgncyMdcl | Services | 450.00 |
| EnrgyLabs | Services | 2,784.00 |
| EngnrngEcnmcs | Services | 3,080.00 |
| EqldPrdctns | Services | 150,102.53 |
| ExpSvcs | Services | 2,324.07 |
| FHiday | Reimb | 361.94 |
| FirehsePizza | Refund | 1,517.50 |
| FIB | Goods/Invstmnts | 6,865.50 |
| FshrScentfc | Goods | 343.20 |
| FoxstrOpco | Goods | 1,110.00 |
| FrmntMtr | Goods | 44,771.00 |
| Galls | Goods | 1,479.98 |
| GloblPymnts | Goods | 946.00 |
| GoodYrTire | Services | 321.00 |
| Grngr | Goods | 898.87 |
| GnrMotr | Services | 45,652.98 |
| GSGArchtr | Services | 8,032.10 |
| HrvrdDrugGrp | Goods | 294.71 |
| HDREngnrng | Services | 44,897.83 |
| Homax | Goods | 99,118.07 |
| HonnenEquip | Services | 17,011.81 |
| IME | Services | 479.00 |
| IndstrlScrn | Services | 2,520.00 |
| Iskrem | Goods | 264.31 |
| ITCElctrel | Services | 5,150.00 |
| JGall | Reimb | 368.02 |
| JacobsEngnrng | Services | 45,932.36 |
| JDCInvstgtns | Services | 2,800.00 |
| JshStrHs | Funding | 8,450.00 |
| KnfRvr | Goods/Services | 12,824.57 |
| LHubbard | Services | 650.00 |
| LawsnPrdcts | Services | 900.00 |
| Lisa'sSpnSpn | Services | 1,220.00 |

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| MBrattis | Reimb | 654.35 |
| MKolker | Reimb | 31.70 |
| MlgrdCnstrctn | Services | 303,236.36 |
| MLAuto | Services | 1,453.82 |
| MotorlaSltns | Services | 450.65 |
| MtnStLitho | Services | 553.46 |
| MtnWstTech | Services | 595.32 |
| MuniEmrgncySrvc | Goods | 11,224.00 |
| NCCnsrvtnDstrct | Funding | 40,000.00 |
| NewcmTech | Goods | 1,200.00 |
| Norco | Goods | 664.75 |
| OneCall | Services | 1,281.00 |
| PSmith | Reimb | 107.08 |
| PeakGeosltns | Services | 18,738.15 |
| Pedens | Goods | 1,165.79 |
| PtrbltOfWyo | Services | 6,547.43 |
| PlatteRvrTrlsTrst | Services | 60,000.00 |
| PoliceFciltyDsgnGrp | Services | 324,767.00 |
| PstlPros | Services | 14,526.72 |
| Prntwrks | Services | 311.27 |
| QltyAuto | Refund | 9.00 |
| RailRdMgmt | Services | 1,831.69 |
| RpblcPrkng | Services | 202.00 |
| RvrOaksComm | Services | 935.00 |
| RckyMtnAirSltns | Goods | 4,125.68 |
| RckyMtnPwr | Utilities | 172,421.91 |
| RodlphBros | Services | 264.00 |
| RootrSwr | Services | 1,279.36 |
| SBoyle | Reimb | 190.27 |
| SaltCrkWldng | Goods | 2,700.00 |
| Sawyer | Services | 150.97 |
| SkylneRnchs | Services | 205.96 |
| Smrsh | Services | 2,247.90 |
| SmthPsych | Services | 1,200.00 |
| Sonny'sRV | Goods | 380.98 |
| SouthPawK9 | Services | 1,820.50 |
| StOfWyo | Services | 6,659.85 |

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| StatelineNo7 | Services | 3,104.50 |
| StrIngInfosystems | Services | 2,629.48 |
| StpStck | Goods | 785.00 |
| StotzEqpmnt | Services/Goods | 36,827.52 |
| SummitElctrc | Services | 585.83 |
| SummitFire&Scrty | Services | 321.25 |
| SWI | Services | 1,676.11 |
| TAllen | Reimb | 265.00 |
| TGilbert | Reimb | 973.25 |
| TrgtSpeltyPrdcts | Goods | 761.03 |
| Thtchr | Goods | 18,642.00 |
| TheWash | Services | 22.62 |
| TopOffc | Goods | 626.26 |
| TrnsUnionRsk | Services | 192.00 |
| TretoCnstrctn | Services | 72,105.00 |
| TriStOilReclm | Services | 1,242.00 |
| TriStTrk&Eqpmnt | Services | 4,500.00 |
| Unifrms2Gear | Goods | 379.38 |
| UnvrstyOfWyo | Services | 643.25 |
| VeoliaEsTech | Services | 289.89 |
| VrznWrsls | Services | 956.95 |
| VRC | Services | 367.96 |
| WDevore | Refund | 225.00 |
| WyneColemnConst | Services | 6,620.54 |
| WlbrnSlvn | Services | 3,525.00 |
| WstLndPrk | Services | 2,110.15 |
| WH | Services | 1,123.96 |
| WLCEngrng | Services | 7,264.51 |
| WSP | Services | 1,037.90 |
| WyoDOT | Services | 1,643.91 |
| Wyo1stAid | Goods | 153.29 |
| WyoMchnry | Services | 3,810.38 |
| WyoSgns | Services | 5,160.00 |
| WyoSteel&Rcyclng | Services | 2,220.00 |
| Xerox | Goods | 202.06 |
| ZonrSystems | Services | 26,499.84 |
| Total | | 3,827,914.11 |

5. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council was: Leonard Hubbard, regarding damage to his property on Immigrant Trail.

6.A.1. PUBLIC HEARING - RESOLUTION

Mayor Knell opened the public hearing for the consideration of a resolution for the third amendment to the current budget for the fiscal year ending June 30, 2023.

City Attorney Nelson entered two (2) exhibits: correspondence from Jill Johnson to J. Carter Napier, dated June 14, 2023; and an affidavit of publication, dated June 12, 2023. City Manager Napier provided a brief report.

There were no citizens to speak for or against the resolution. The public hearing was closed.

Following ordinance read:

RESOLUTION NO. 23-118
A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE
FISCAL YEAR ENDING JUNE 30, 2023 (THIRD AMENDMENT TO
THE ORIGINAL ADOPTED BUDGET).

Councilor Gamroth presented the foregoing resolution for adoption. Seconded by Councilor Bond. Motion passed.

6.A.2. PUBLIC HEARING - RESOLUTION

Mayor Knell opened the public hearing for the consideration of a resolution making appropriation of fund for Fiscal Year 2023 to 2024.

City Attorney Nelson entered two (2) exhibits: correspondence from Jill Johnson to J. Carter Napier, dated June 8, 2023; and an affidavit of publication, dated June 12, 2023. City Manager Napier provided a brief report.

There were no citizens to speak for or against the resolution. The public hearing was closed.

Following ordinance read:

RESOLUTION NO. 23-119
A RESOLUTION MAKING APPROPRIATIONS OF FUNDS TO
COVER EXPENDITURES OF THE CITY OF CASPER, WYOMING,
FOR FISCAL YEAR OF JULY 1, 2023 TO JUNE 30, 2024.

Vice Mayor Pacheco presented the foregoing resolution for adoption. Seconded by Councilor Jensen. Council thanked staff for their hard work developing the budget. Motion passed.

7.A. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 10-23
AN ORDINANCE AMENDING SECTIONS 15.28.010, 15.28.040,
15.28.170, 15.28.300, 15.28.370 AND 15.28.440 OF THE CASPER
MUNICIPAL CODE, AND ADOPTING THE 2023 NFPA 70,
NATIONAL ELECTRICAL CODE (NEC).

Councilor Gamroth presented the foregoing ordinance for approval on second reading. Seconded by Councilor Cathey. Mayor Knell stated that the City has to pass this in order to maintain local authority. Motion passed.

7.B. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 11-23

AN ORDINANCE CREATING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 160 (HEREINAFTER CALLED THE "DISTRICT"); ORDERING THE CONSTRUCTION OF IMPROVEMENTS THEREIN; DESCRIBING THE SAME, DIRECTING THE PREPARATION OF PLANS AND SPECIFICATIONS THEREFOR; PROVIDING FOR THE PUBLICATION OF NOTICE TO CONTRACTORS; FIXING THE BOUNDARIES OF SAID DISTRICT; RATIFYING ACTION PREVIOUSLY TAKEN; AND, PRESCRIBING DETAILS IN CONNECTION WITH SAID DISTRICT.

Vice Mayor Pacheco presented the foregoing ordinance for approval on second reading. Seconded by Councilor Gamroth. Mayor Knell stated that these property owners came to the City asking for these improvements. Motion passed.

8. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-120

A RESOLUTION RATIFYING THE MAYOR'S SIGNATURE AND APPROVING AMENDMENT NO. 1 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF COMMISSIONERS OF CONVERSE COUNTY, WYOMING, THE BOARD OF COMMISSIONERS OF NATRONA COUNTY, WYOMING, THE CITY OF DOUGLAS, WYOMING, THE CITY OF CASPER WYOMING, THE TOWN OF EVANSVILLE, WYOMING, THE TOWN OF BAR NUNN, WYOMING, THE TOWN OF GLENROCK, WYOMING, THE CITY OF MILLS, WYOMING, AND THE TOWN OF ROLLING HILLS, WYOMING FOR IMPACT ASSISTANCE FUNDS.

RESOLUTION NO. 23-121

A RESOLUTION AUTHORIZING AN AGREEMENT WITH INSTALLATION & SERVICE COMPANY, INC., FOR THE MARIPOSA BOULEVARD IMPROVEMENT – SARATOGA ROAD TO BROOKVIEW DRIVE, PROJECT NO. 21-077.

RESOLUTION NO. 23-122

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE FISCAL YEAR 2024 TRANSPORTATION ALTERNATIVES PROGRAM FUNDING FOR THE WYOMING BOULEVARD SIDEPAATH - PHASE I.

RESOLUTION NO. 23-123

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE FISCAL YEAR 2024 TRANSPORTATION ALTERNATIVES PROGRAM FUNDING FOR THE WYOMING BOULEVARD SIDEPATH - PHASE II.

RESOLUTION NO. 23-124

A RESOLUTION ALLOCATING OPTIONAL 1%#17 SALES TAX SPECIAL PROJECTS FUNDS FOR USE BY LOCAL NON-PROFITS.

RESOLUTION NO. 23-125

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF CASPER AND CONVERGEONE, INC., FOR BLADE SERVER HARDWARE, INSTALLATION, AND CONFIGURATION AT CITY HALL.

RESOLUTION NO. 23-126

A RESOLUTION INITIATING A REQUEST FOR THE DE-ANNEXTAION OF A NINETEEN (19) ACRE, MORE OR LESS, PARCEL OF CITY-OWNED PROPERTY FROM THE CITY OF MILLS.

RESOLUTION NO. 23-127

A RESOLUTION CANCELING THE REGULARLY SCHEDULED CITY COUNCIL MEETING SET FOR JULY 4, 2023, AND RESCHEDULING IT TO JULY 5, 2023.

RESOLUTION NO. 23-128

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE PASSENGER BUS AGREEMENT BETWEEN THE CITY OF CASPER AND 5150 TOURISM DEVELOPMENT, INC.

RESOLUTION NO. 23-129

A RESOLUTION AUTHORIZING A FACILITY RENTAL AGREEMENT WITH ENFORCER GROUP UNLIMITED, LLC, FOR USE OF THE CASPER ICE ARENA.

RESOLUTION NO. 23-130

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROCUREMENT OF GOODS AGREEMENT WITH UNITED STATES WELDING, INC., DBA ROCKY MOUNTAIN AIR SOLUTIONS, FOR SUPPLYING LIQUID OXYGEN FOR USE AT THE WATER TREATMENT PLANT.

RESOLUTION NO. 23-131

A RESOLUTION AUTHORIZING AN AGREEMENT WITH GREAT WESTERN INSTALLATIONS, INC., FOR THE 2023 PARKS PLAYGROUND IMPROVEMENTS PROJECT NO. 23-012.

RESOLUTION NO. 23-132
A RESOLUTION AUTHORIZING AN AGREEMENT WITH JTL GROUP, INC. DBA KNIFE RIVER, FOR THE COFFMAN AVENUE SKYRIDGE TO W. 25TH STREET, PROJECT NO. 19-030.

RESOLUTION NO. 23-133
A RESOLUTION AUTHORIZING THE LEVYING OF 8 MILLS PROPERTY TAX BY THE NATRONA COUNTY ASSESSOR ON BEHALF OF THE CITY OF CASPER.

RESOLUTION NO. 23-134
A RESOLUTION AUTHORIZING A LICENSE AGREEMENT WITH ZAYO GROUP, LLC, TO INSTALL BURIED FIBER OPTIC CABLE INFRASTRUCTURE WITHIN CITY RIGHT-OF-WAY PROPERTY.

Moved by Councilor Cathey, seconded by Gamroth to continue Item 8.A.13 Resolution No. 23-132 to the July 5, 2023 Council meeting. Motion passed.

Councilor Cathey presented the remaining fourteen (14) consent resolutions for adoption. Seconded by Councilor Gamroth. Motion passed.

9. CONSENT MINUTE ACTION

Moved by Councilor Bond, seconded by Councilor Jensen to, by consent minute action:

1. reject all bids received for the East 21st Street Improvements (Kingsbury Drive to Walsh Drive);
2. reject all bids received for the purchase of City-owned land located at Robertson Road and Trevett Lane, pursuant to Wyoming State Statute 15-1-112(a);
3. authorize the discharge of \$203,134.55 of uncollectible accounts receivable balances;
4. authorize establishment of a direct distribution fund; and,
5. ratifying Resolution No. 23-117 for the declaration of a disaster and emergency for Casper, Wyoming due to flooding.

Motion passed.

10. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest.

11. ADJOURN INTO EXECUTIVE SESSION

At 6:42 p.m., it was moved by Councilor Cathey, seconded by Vice Mayor Pacheco, to adjourn into executive session to discuss personnel and litigation. Motion passed.

There being no further business, Mayor asked for a motion to adjourn the executive session. Moved by Councilor Cathey seconded by Councilor Bond at 7:35 pm. Motion Passed.

12. ADJOURNMENT OF REGULAR MEETING

Mayor called for a motion to adjourn the regular meeting. Moved by Councilor Cathey to adjourn the regular Council meeting, seconded by Councilor Gamroth. Motion passed. The meeting was adjourned at 7:35 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor